

**VOLUNTOWN BOARD OF EDUCATION**  
195 Main Street Voluntown CT 06384

**SUPERINTENDENT OF SCHOOLS: Adam S. Burrows**  
Chairperson – Diana Ingraham

Barbara Gileau  
James Hutchins  
Monique Mooney

**Cathy Grant, Secretary**  
**Robert Iovino, Vice-Chairperson**  
**Vikki Smith**  
Phone: 860.376.9167  
Fax: 860.376.3185  
WEBSITE: [www.voluntownct.org](http://www.voluntownct.org)

**APPROVED BOARD MINUTES**

**Regular Board Meeting**

Thursday, June 14, 2012

Board of Education Meeting Room - 7:00 p.m.

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**ATTENDANCE:** Present: Diana Ingraham [Board Chair], Barbara Gileau, James Hutchins, Robert Iovino, Vikki Smith  
Absent: Cathy Grant, Monique Mooney  
Also Present: Superintendent Adam Burrows

**PLEDGE OF ALLEGIANCE:** Recited

**CONSENT AGENDA:** **MOTION #1 - 06/14/12:** made by Vikki Smith **SECONDED BY** Robert Iovino that the Board of Education accepts the consent agenda as presented  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**CITIZEN COMMENTS:** None.

**INTERIM PRINCIPAL / SPECIAL EDUCATION REPORT:** Superintendent Burrows presented the June 14, 2012 Interim Principal Report/Special Education Report in the absence of Dr. Elaine Lee. **Field Trips:** 8<sup>th</sup> graders went to Holiday Hills; 4<sup>th</sup> Graders went to EASTCONN's Lego program and 6<sup>th</sup> Graders went to Mystic Aquarium; **RTI:** 3<sup>rd</sup> and final benchmarks are completed; **Scheduling Committee:** developed the specials, band, chorus, and lunch scheduled for all grade levels; **Writing Program:** Language Arts Committee and Teachers reached a consensus that the 6+1 Traits Writing Program is an excellent program and should be reviewed for possible use in all grade levels. The Superintendent will review the program and present it to the Board of Education at a future date; **Eighth Grade Banquet:** The banquet was a big success; **Honor Society:** Amanda Hartman and Payton Marler were inducted into the Junior Honor Society; **Field Day:** Students enjoyed field day held June 6, 2012; **Award Ceremony:** The ceremony was held on June 14, 2012 and went very well; **Club Night June 7, 2012:** Music, art, poetry Teachers held a wonderful program and students sang, played instruments and recited poetry; **DARE Graduation:** held June 6<sup>th</sup> and students successfully reported on lessons learned; **Special Education Issues:** Paraprofessionals were evaluated this year using a pilot program based on the EASTCONN evaluation forms and the response from teachers and paraprofessionals was positive. The Virtual Learning Academy will be utilized by some students and allows for a productive learning environment using online courses

**SUPERINTENDENT'S REPORT:** Superintendent Burrows reported on the following: Calendar of Events for Jun/Jul/Aug 2012; Enrollment = 326 students on 6/5/12 (Pre-K through 8<sup>th</sup> Grade) plus 138 High School Students; May 10, 2012 Board Briefs; Voluntown Board of Education Chain of Command Chart.

**COMMITTEE REPORTS: Local Prevention Council (LPC):** It was announced that Voluntown is the recipient of a Youth Services grant for \$14,000 from the State of Connecticut. In order to receive this grant our local community must come up with \$14,000 in matching funds or donated "in-kind" services.

**MOTION #2 - 06/14/12:** made by Robert Iovino **SECONDED BY** Vikki Smith that the Board of Education authorizes the Superintendent to expend \$14,000 from the 2011-2012 Budget to match funds received from the Voluntown Youth Services Bureau Grant  
**VOICE VOTE: 2:4:0** In Favor: James Hutchins, Diana Ingraham  
 Opposed: Barbara Gileau, Cathy Grant, Mr. Iovino, Vikki Smith **MOTION FAILS**

**Wellness:** Annual Exemption for the Sale of Food and Beverage / Healthy Food Certification:

**MOTION #3 - 06/14/12:** made by Vikki Smith **SECONDED BY** Robert Iovino that the Board of Education permits the sale of foods for the 2012-2013 School Year that do not meet Connecticut Standards at events if three conditions are met: (1) The sale is in connection with an event occurring after the end of the regular school day or on a weekend, (2) the sale is at the location of the event and (3) the items are not sold from a vending machine or school store  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**MOTION #4 - 06/14/12:** made by Vikki Smith **SECONDED BY** Jim Hutchins that the Board of Education permits the sale of beverages for the 2012-2013 School Year that do not meet Connecticut Standards at events if three conditions are met: (1) The sale is in connection with an event occurring after the end of the regular school day or on a weekend, (2) the sale is at the location of the event and (3) the items are not sold from a vending machine or school store  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**School Readiness Council:** The grant has been submitted to the State and all policies and procedures, handbook supervision guide, and meeting minutes of our School Readiness Council.

**Alternate 6<sup>th</sup> through 12<sup>th</sup> Grade Program:** work continues on the program and the bus depot

**2012-2013 BUDGET:** An amount of \$6,271,022 was approved at the Annual Town Meeting held on Thursday, June 14, 2012.

**POLICY #6141.321 TECHNOLOGY - ACCEPTABLE USE:** A 2<sup>nd</sup> reading is tabled until the July 12, 2012 meeting.

**DBS SOLAR PANEL PROJECT:** Superintendent Burrows reviewed components of a potential DBS contractual agreement, funding and accounting mechanisms.

**MOTION #5 - 06/14/12:** made by Jim Hutchins **SECONDED BY** Vikki Smith that the Board of Education, as per Connecticut State Statute 10-248a, authorize the Superintendent to reserve \$60,000 from the 2011-2012 Budget for a potential DBS Solar Panel Project or energy conservation project in the upcoming school year  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

**SMART BOARDS:** **MOTION #6 - 06/14/12:** made by Barbara Gileau **SECONDED BY** Jim Hutchins that the Board of Education authorize the Superintendent to purchase SMART Boards up to the amount of \$17,766  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**

- SUMMER SCHOOL TEACHERS:** **MOTION #7 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Hailie Davis, Amy Suffoletto, Karen Britt, and Colleen Delaporta-Wells as Summer School Teachers  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- SUMMER SCHOOL SPEECH/LANGUAGE:** **MOTION #8 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Donna Pendill-Brown and Lynn McCollough for Summer School Speech/Language  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- SUMMER SCHOOL PARAPROFESSIONALS:** **MOTION #9 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Alanna Malinowski, Diane Ricard, Heather Miller, and Nicole Vitali as Summer School Paraprofessionals  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- SUMMER SCHOOL NURSE:** **MOTION #10 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Mary Rollins as the Summer School Nurse  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- SUMMER SCHOOL CUSTODIANS:** **MOTION #11 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Darlena Loranger, Tina Brayman, Gary Chenette and Randie Haggerty as Summer School Custodians  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- CMT TESTING COORDINATOR: 2012/2013** **MOTION #12 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Linda Christensen as the CMT Testing Coordinator  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- TITLE I FAMILY INVOLVEMENT COORDINATOR: 2012/2013** **MOTION #13 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education authorize Linda Christensen as the Title I Family Involvement Coordinator  
**VOICE VOTE: UNANIMOUS; MOTION CARRIES**
- REVIEW NON-RENEWAL NON-TENURED TEACHERS:** **MOTION #14 - 06/14/12:** made by Barbara Gileau, **SECONDED BY** Vikki Smith that the Board of Education approves to rescind the March 8, 2012 vote of non-renewal regarding Anna-Marie Potter a non-tenured teacher  
**VOICE VOTE: UNANIMOUS MOTION CARRIES**
- MOTION #15 - 06/14/12:** made by Barbara Gileau, **SECONDED BY** Vikki Smith that the Board of Education approves to rescind the March 8, 2012 vote of non-renewal regarding Donna Pendill-Brown a non-tenured teacher  
**VOICE VOTE: UNANIMOUS MOTION CARRIES**
- MOTION #16 - 06/14/12:** made by Barbara Gileau, **SECONDED BY** Vikki Smith that the Board of Education approves to rescind the March 8, 2012 vote of non-renewal regarding Valerie Lord a non-tenured teacher  
**VOICE VOTE: UNANIMOUS MOTION CARRIES**
- MOTION #17 - 06/14/12:** made by Barbara Gileau, **SECONDED BY** Vikki Smith that the Board of Education approves to rescind the March 8, 2012 vote of non-renewal regarding Adra Hetes a non-tenured teacher  
**VOICE VOTE: UNANIMOUS MOTION CARRIES**
- MOTION #18 - 06/14/12:** made by Barbara Gileau, **SECONDED BY** Vikki Smith that the Board of Education approves to rescind the March 8, 2012 vote of non-renewal regarding Jake St. John a non-tenured teacher  
**VOICE VOTE: UNANIMOUS MOTION CARRIES**
- LESSON PLAN FORMAT:** The Board of Education reviewed the Lesson Plan Format: *Linking Plans to the Common Core*. The purpose is to use a format that is easily linked to the Common Core and will be helpful in developing consistency in writing curriculum.

- MOTION #19 - 06/14/12:** made by Vikki Smith **SECONDED BY** James Hutchins that the Board of Education approves the Lesson Plan Format utilized in the Teacher Evaluation Plan  
**VOICE VOTE: UNANIMOUS** **MOTION CARRIES**
- BUS PARKING LOT AGREEMENT:** **MOTION #20 - 06/14/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education authorize the Superintendent to enter into a contract with Mr. Blanchette for the Voluntown School Bus Parking Lot Agreement for Fiscal Year 2012-2013  
**VOICE VOTE: UNANIMOUS** **MOTION CARRIES**
- BOARD OF ED SELF EVALUATION 2011-2012:** Board members will complete a 2<sup>nd</sup> reading of the self-evaluation at the July 12, 2012 meeting.
- BUILDING USE:** **MOTION #21 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education approves use of the school building by the Voluntown Recreation Basketball Clinic for August 6 - 10 from 8:30 a.m. to 1:30 p.m.  
**VOICE VOTE: UNANIMOUS** **MOTION CARRIES**
- SUGGESTIONS FOR NEXT MEETING:** The Learning Academy; Board Self Evaluation 2011-2012; Professional Development List of Activities; DBS Solar Project; Policy #6141.321 Technology Acceptable Use; Staffing Projections 2012-2013; ;
- EXECUTIVE SESSION:** **MOTION #22 - 06/14/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education enters into Executive Session at 10:17 p.m. for the purpose of discussing negotiations  
**VOICE VOTE: UNANIMOUS;** **MOTION CARRIES**
- MOTION #23 - 06/14/12:** made by Robert Iovino **SECONDED BY** Vikki Smith that the Board of Education moves out of Executive Session at 10:35 p.m.  
**VOICE VOTE: UNANIMOUS;** **MOTION CARRIES**
- MOTION #24 - 06/14/12:** made by Vikki Smith **SECONDED BY** Jim Hutchins that the Board of Education authorize 2 additional days of pay for the 2011-2012 school year for the Superintendent  
**VOICE VOTE: UNANIMOUS;** **MOTION CARRIES**
- MOTION #25 - 06/14/12:** made by Vikki Smith **SECONDED BY** Jim Hutchins that the Board of Education approves the 2012-2013 Superintendents Contract as adjusted  
**VOICE VOTE: UNANIMOUS;** **MOTION CARRIES**
- ADJOURNMENT:** **MOTION #26 - 06/14/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education adjourns the meeting at 10:38 p.m.  
**VOICE VOTE: UNANIMOUS;** **MOTION CARRIES**

Respectfully Submitted  
Sherry Pollard, Board Clerk